Diploma Courses in IGNCA

A Data Management Plan created using DMPTool

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**Template:** Digital Curation Centre

**Project abstract:**
Collecting information about the PG Diploma Courses taking place in IGNCA. Information be like what types of courses, eligibility for each of them, scope after doing it, fee structure for them.

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Diploma Courses in IGNCA

Data Collection

1. How many types of Diploma Courses are there?
2. What are those in specific?
3. What is the eligibility criteria for each of them?
4. What is the syllabus and topics covered in those?
5. What is the fee structure and class timings for them?
6. Who will be in the faculty of teachers?

Data will be collected by the staff members in Academic Branch of IGNCA. It will also include talking to the Dean of the organization.

Documentation and Metadata

Academic Courses , PG DIPLOMA COURSES , Course in IGNCA , one year Post Graduate Diploma Courses

Ethics and Legal Compliance

The collected would be stored and kept at the website of the developer. It would be in Public Domain. It would be kept till the Changes in the basic information.

The owner of the Data is both IGNCA and the Researcher. CC-BY-SA-NC-ND license will be issued. Reuse of data is not allowed.

Storage and Backup

This Data would be backed up by the IGNCA and the google backup files at the researcher end.

Security of the data will be provided by IGNCA.

Selection and Preservation
Data Sharing

Under the policy, **WHO can only use, publish and share** Member State **data** after the **data** have been anonymized (i.e. stripped of any personal identifiers). **Data** on individuals (e.g. patients, survey respondents) provided by Member States may contain information that identifies those individuals.

In a limited number of cases, **data** falls within the following categories: **Restricted use** / Sensitive Unclassified: the consequences of potential uncontrolled dissemination or **sharing** of information or **data** are limited or within reasonable **limits**.

Responsibilities and Resources

In a limited number of cases, **data** falls within the following categories: **Restricted use** / Sensitive Unclassified: the consequences of potential uncontrolled dissemination or **sharing** of information or **data** are limited or within reasonable **limits**.

any resources needed to deliver the plan, e.g. software, hardware, technical expertise, etc. Where dedicated resources are needed,