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## Plan Overview

*A Data Management Plan created using DMPTool*

**Title:** Example 1

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### **Copyright information:**

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## Example 1

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### Types of data produced

**The types of data, samples, physical collections, software, curriculum materials, and other materials to be produced in the course of the project.**

This Data Management Plan (DMP) covers the data which will be collected for a longitudinal study at { }. The study projected to be conducted between {} and {}. The study will collect nonsensitive data from a cohort of mixed-gender subjects ranging from 18 to 85 years of age. No

other personal identifiers will be collected during the study apart from those identified above.

Subjects who consent to participate will be anonymously surveyed by asking to respond to a simple yes/no, single question verbal survey. The results will be manually recorded by the surveyor.

### Data and metadata standards

**The standards to be used for data and metadata format and content (where existing standards are absent or deemed inadequate, this should be documented along with any proposed solutions or remedies).**

General metadata related to the survey topic will be created for the data being submitted. The associated metadata will be manually created in XML file format. Data Documentation Initiative(DDI) metadata standards will be applied during the creation of the metadata.

### Policies for access and sharing

**Policies for access and sharing including provisions for appropriate protection of privacy, confidentiality, security, intellectual property, or other rights or requirements.**

There are no copyright or licensing issues associated with the data being submitted. The data being submitted will be made publicly available through the {} by {}. There will be no additional restrictions or permissions required for accessing the data.

### Policies for re-use, re-distribution, derivatives

**Policies and provisions for re-use, re-distribution, and the production of derivatives.**

The data being submitted will be made publicly available through the {} by {}. There will be no additional restrictions or permissions required for accessing the data. Findings will be published by the researchers based on this data; the estimated date of publication is { }. There is an agreement regarding the right of the original data collector, creator or principal investigator for first use of the data. The specified embargo period associated with the data being submitted extends from the projected conclusion date for initial research until six months after projected publication date for the findings. The embargo will be lifted by {}.

### Plans for archiving and preservation

**Plans for archiving data, samples, and other research products, and for preservation of access to them.**

The long-term strategy for the maintenance, curation and archiving of the data will be implemented when the data and associated research are migrated to {} for archiving using the {}. Preservation, review and long-Term management of data collected during this study will be archived with []. The data will be stored in a specific virtual archive and will be made publicly available through the []. As a result of this arrangement, there are no specific financial considerations of which the researchers are currently aware which might impact the long-term management of the data. The research and archival staff of the {} will review this DMP upon accession of the data in order to ensure and demonstrate compliance. The DMP will again be reviewed by {} and archival staff prior to ingest and release into the {}.