Plan Overview

A Data Management Plan created using DMP Tool

Title: Femininity of Four-wheels: How En-wheeled Women Manage Stigma

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Principal Investigator: Rachel Hargis

Data Manager: Rachel Hargis

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Copyright information:

Femininity of Four-wheels: How En-wheeled Women Manage Stigma

Roles and responsibilities

The Data Management Plan should outline the rights and obligations of all parties as to their roles and responsibilities in the management and retention of research data. It must also consider changes to roles and responsibilities that will occur should a principal investigator or co-PI leave the institution.

For this study, there are only two people who will have access to the data, unless required by law. The first being Rachel Hargis, whose role is to collect, analyze, and store the data. The second person who will have access is Dr. J. Lotus Seeley, whose job it is to make sure the data management plan is being implemented.

After the study concludes on July 10, 2018 Rachel Hargis will take full responsibility for the data and will be the one to destroy the data after the time parameters expire.

Expected data

The Data Management Plan should describe the types of data, samples, physical collections, software, curriculum materials, and other materials to be produced in the course of the project. It should then describe the expected types of data to be retained.

The data for this study will consist of 25 audio recorded interviews, as well as 25 Demographic questionnaires. The demographic questionnaire will be scanned into a PDF file and attached to the audio file, which will be saved on a jump drive under a pseudonym to keep the participant's identity confidential.

There will also be a consent form that each participant will have to sign, that informs the participants about the study. At no point in time will the consent form that identifies participants and the data be in the same place.

Period of data retention

SBE is committed to timely and rapid data distribution. However, it recognizes that types of data can vary widely and that acceptable norms also vary by scientific discipline. It is strongly committed, however, to the underlying principle of timely access, and applicants should address how this will be met in their DMP statement.

The data will be kept for five years in paper form, and ten years in electronic storage. After five years, paper copies of the Demographic questionnaires and consent forms will be destroyed by shredding and after ten years, the electronic data will be deleted.

At no point in time will the data be open to the public for widespread use. As it will be used to write researcher Rachel Hargis' Master's Thesis, and can possibly be disseminated through publication.

Data format and dissemination

The Data Management Plan should describe data formats, media, and dissemination approaches that will be used to make data and metadata available to others. Policies for public access and sharing should be described, including provisions for appropriate protection of privacy, confidentiality, security, intellectual property, or other rights or requirements. Research centers and major partnerships with industry or other user communities must also address how data are to be shared and managed with partners, center members, and other major stakeholders.

The data will be in paper and electronic forms. The paper forms will consist of demographic questionnaires as well as the signed consent forms. To link the demographic questionnaire with the audio file I will scan the demographic questionnaire into a PDF, which will be saved on a jump drive. At no point in time will the raw data be made available to the public, unless required by law. While the jump drive is password protected, the data on it will only be accessed on a password protected computer in researcher Rachel Hargis' office.

However, findings will be disseminated through researcher Hargis' Master's Thesis and possible publication in academic journals.

Data storage and preservation of access

The Data Management Plan should describe physical and cyber resources and facilities that will be used for the effective preservation and storage of research data. These can include third party facilities and repositories.

The data will be in paper and electronic forms. The paper forms will consist of demographic questionnaires as well as the signed consent forms. To link the demographic questionnaire with the audio file I will scan the demographic questionnaire into a PDF, which will be saved on a jump drive. The jump drive will be kept in a portable safe and locked in a filing cabinet. The paper copies of the questionnaire and consent forms will be locked in separate filing cabinets in researcher Rachel Hargis' private office.

After five years, paper copies of the Demographic questionnaires and consent forms will be destroyed by shredding and after ten years, the electronic data will be deleted. Only researcher Rachel Hargis and Dr. J. Lotus Seeley will have access to the data unless required by law.

Additional possible data management requirements

More stringent data management requirements may be specified in particular NSF solicitations or result from local policies and best practices at the PI's home institution. Additional requirements will be specified in the program solicitation and award conditions. Principal Investigators to be supported by such programs must discuss how they will meet these additional requirements in their Data Management Plans.

Question not answered.