
Femininity of Four-wheels: How En-wheeled Women Manage Stigma

A Data Management Plan created using DMPTool

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Roles and responsibilities

For this study, there are only two people who will have access to the data, unless required by law. The first being Rachel Hargis, whose role is to collect, analyze, and store the data. The second person who will have access is Dr. J. Lotus Seeley, whose job it is to make sure the data management plan is being implemented.

After the study concludes on July 10, 2018 Rachel Hargis will take full responsibility for the data and will be the one to destroy the data after the time parameters expire.

Expected data

The data for this study will consist of 25 audio recorded interviews, as well as 25 Demographic questionnaires. The demographic questionnaire will be scanned into a PDF file and attached to the audio file, which will be saved on a jump drive under a pseudonym to keep the participant's identity confidential.

There will also be a consent form that each participant will have to sign, that informs the participants about the study. At no point in time will the consent form that identifies participants and the data be in the same place.

Period of data retention

The data will be kept for five years in paper form, and ten years in electronic storage. After five years, paper copies of the Demographic questionnaires and consent forms will be destroyed by shredding and after ten years, the electronic data will be deleted.

At no point in time will the data be open to the public for widespread use. As it will be used to write researcher Rachel Hargis' Master's Thesis, and can possibly be disseminated through publication.

Data format and dissemination

The data will be in paper and electronic forms. The paper forms will consist of demographic questionnaires as well as the signed consent forms. To link the demographic questionnaire with the audio file I will scan the demographic questionnaire into a PDF, which will be saved on a jump drive. At no point in time will the raw data be made available to the public, unless required by law. While the jump drive is password protected, the data on it will only be accessed on a password protected computer in researcher Rachel Hargis' office.

However, findings will be disseminated through researcher Hargis' Master's Thesis and possible publication in academic journals.

Data storage and preservation of access

The data will be in paper and electronic forms. The paper forms will consist of demographic questionnaires as well as the signed consent forms. To link the demographic questionnaire with the audio file I will scan the demographic questionnaire into a PDF, which will be saved on a jump drive. The jump drive will be kept in a portable safe and locked in a filing cabinet. The paper copies of the questionnaire and consent forms will be locked in separate filing cabinets in researcher Rachel Hargis' private office.

After five years, paper copies of the Demographic questionnaires and consent forms will be destroyed by shredding and after ten years, the electronic data will be deleted. Only researcher Rachel Hargis and Dr. J. Lotus Seeley will have access to the data unless required by law.

Additional possible data management requirements

Question not answered.