

Plan Overview

A Data Management Plan created using DMPTool

Title: Digital Archives Preservation Project

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Template: Digital Curation Centre

Project abstract:

Dr. Emily Johnson, in collaboration with Dr. Michael Smith, Sarah Lee, Archivist, and John Doe, Digital Preservation Specialist, leads the "Digital Archives Preservation Project" which aims to protect historical documents and records housed in the local community archive. By means of this endeavor, tangible records will be scanned with extreme attention to detail, concurrently with the generation of exhaustive metadata. The digitized materials produced will be stored in a secure CKAN-based digital repository, accessible to the public through This endeavor not only guarantees the conservation of regional cultural legacy but also advocates for increased community access to historical artifacts, thereby stimulating scholarly inquiry and educational endeavors. The information obtained via digitization and the generation of metadata will be made publicly available on the digital platform, in accordance with a Creative Commons Attribution-Non Commercial- Share Alike (CC BY-NC-SA) license. The anticipated deliverables consist of a user-friendly online archive, comprehensive metadata records, and supplementary user manuals, with 6 months embargo period anticipated

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Digital Archives Preservation Project

Data Collection

What data will you collect or create?

aims to protect historical documents and records housed in the local community archive. By means of this endeavor, tangible records will be scanned with extreme attention to detail, concurrently with the generation of exhaustive metadata. The digitized materials produced will be stored in a secure CKAN-based digital repository, accessible to the public through This endeavor not only guarantees the conservation of regional cultural legacy but also advocates for increased community access to historical artifacts, thereby stimulating scholarly inquiry and educational endeavors.

How will the data be collected or created?

By means of this endeavor, tangible records will be scanned with extreme attention to detail, concurrently with the generation of exhaustive metadata.

Documentation and Metadata

What documentation and metadata will accompany the data?

The information obtained via digitization and the generation of metadata will be made publicly available on the digital platform, in accordance with a Creative Commons Attribution-Non Commercial- Share Alike (CC BY-NC-SA) license. .

Ethics and Legal Compliance

How will you manage any ethical issues?

This endeavor not only guarantees the conservation of regional cultural legacy but also advocates for increased community access to historical artifacts, thereby stimulating scholarly inquiry and educational endeavors.

How will you manage copyright and Intellectual Property Rights (IP/IPR) issues?

Question not answered.

Storage and Backup

How will the data be stored and backed up during the research?

By means of this endeavor, tangible records will be scanned with extreme attention to detail, concurrently with the generation of exhaustive metadata. The digitized materials produced will be stored in a secure CKAN-based digital repository, accessible to the public through This endeavor not only guarantees the conservation of regional cultural legacy but also advocates for increased community access to historical artifacts, thereby stimulating scholarly inquiry and educational endeavors.

How will you manage access and security?

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license. The anticipated deliverables consist of a user-friendly online archive, comprehensive metadata records, and supplementary user manuals, with 6 months embargo period anticipated

Selection and Preservation

Which data are of long-term value and should be retained, shared, and/or preserved?

Dr. Emily Johnson, in collaboration with Dr. Michael Smith, Sarah Lee, Archivist, and John Doe, Digital Preservation Specialist, leads the "Digital Archives Preservation Project" which aims to protect historical documents and records housed in the local community archive.

What is the long-term preservation plan for the dataset?

The anticipated deliverables consist of a user-friendly online archive, comprehensive metadata records, and supplementary user manuals, with 6 months embargo period anticipated

Data Sharing

How will you share the data?

The anticipated deliverables consist of a user-friendly online archive, comprehensive metadata records, and supplementary user manuals, with 6 months embargo period anticipated

Are any restrictions on data sharing required?

The anticipated deliverables consist of a user-friendly online archive, comprehensive metadata records, and supplementary user manuals, with 6 months embargo period anticipated

Responsibilities and Resources

Who will be responsible for data management?

The information obtained via digitization and the generation of metadata will be made publicly available on the digital platform, in accordance with a Creative Commons Attribution-NonCommercial- ShareAlike (CC BY-NC-SA) license. The anticipated deliverables consist of a user-friendly online archive, comprehensive metadata records, and supplementary user manuals, with 6 months embargo period anticipated

What resources will you require to deliver your plan?

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Planned Research Outputs

Collection - "Digital Archives Preservation"

"Digital Archives Preservation Project" which aims to protect historical documents and records housed in the local community archive. By means of this endeavor, tangible records will be scanned with extreme attention to detail, concurrently with the generation of exhaustive metadata.

Planned research output details

Title	Type	Anticipated release date	Initial access level	Intended repository(ies)	Anticipated file size	License	Metadata standard(s)	May contain sensitive data?	May contain PII?
Digital Archives Preservation	Collection	2024-10-31	Open	None specified		Creative Commons Attribution Non Commercial Share Alike 4.0 International	Dublin Core Dublin Core and Meta Data	No	No